

KEYSTONE

G O V E R N A N C E

SERVICE BROCHURE

Information governance for the built environment.

Compliance audits, training and retained advisory for engineering and construction firms.

INFORMATION · DATA · COMPLIANCE

Prepared for prospective clients · [YEAR]

Keystone Governance Ltd · hello@keystonegovernance.co.uk · UK-wide

“You can't protect what you don't know you hold.”

Keystone Governance is a specialist information governance and data protection consultancy for the engineering and built-environment sector. We help firms manage data risk, meet UK GDPR and ISO obligations, and turn compliance into a competitive advantage — not a burden.

Most data protection consultancies are generalists. We speak the language of engineering — BIM, CDM, NEC contracts and project information management — because that is the world your data lives in.

Compliance Audits

A structured data protection and information governance audit benchmarked against UK GDPR / DPA 2018, ISO 27001:2022, ISO 27701:2025, ISO 19650 and, where applicable, the NIS2 Regulations.

- Full gap analysis report and risk register
- Prioritised remediation roadmap
- Executive summary ready for board presentation

Typical engagement 3-5 days. Fixed fee £3,500 – £8,000 depending on organisation size.

Training & Awareness

Tailored programmes designed for the engineering context, delivered on-site or virtually:

- UK GDPR fundamentals for engineering teams (half-day or full-day)
- Data protection for project managers — third-party data, NDA obligations, subcontractor data sharing
- Senior leadership and board briefings — risk exposure, liability and governance strategy
- BIM & information security — protecting intellectual property and project data assets

From £750 (half-day virtual) to £3,500 (bespoke full-day on-site programme).

Retained Advisory

Ongoing governance support on a monthly retainer — the equivalent of a fractional Data Protection Officer, without the fixed headcount.

Tier	Scope	Monthly fee
Essential	Monthly check-in, policy review, email Q&A (up to 4 hrs)	£750
Standard	Fortnightly review, incident support, staff queries (up to 8 hrs)	£1,400

Premium	Weekly advisory, audit support, unlimited queries (up to 20 hrs)	£2,500
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Why Keystone

- Versus general GDPR consultancies — deep sector knowledge: BIM environments, project data flows and construction supply chains from the inside
- Versus Big 4 advisory — senior expertise at SME-appropriate fees, fixed-price scopes, fast turnaround
- Versus an in-house DPO — specialist depth at a fraction of the cost, scaling with your project load
- Versus legal firms — advice you can operationalise: policies, workflows and evidence, not memoranda

How engagement works

Step	What happens
1	Discovery — a free 30-minute call to understand your firm, projects and risk
2	Proposal — a tailored scoping document with a fixed-fee quote within 48 hours
3	Engagement — contract signed electronically; structured onboarding call
4	Delivery — audit, training or retainer delivered exactly to the agreed scope
5	Review — close-out call covering findings, roadmap and next steps
6	Ongoing assurance — continued cover through retained advisory as your governance matures

Start with one question

What is the one information asset your firm would struggle to account for today?

If your Information Asset Register is out of date — or doesn't exist — that is the place to begin. The firms that handle scrutiny well aren't the ones with the thickest policies; they're the ones who know what they hold, and why.

Keystone Governance Ltd · UK-wide, remote-first with on-site capability

hello@keystonegovernance.co.uk · LinkedIn: Keystone Governance

ICO registered data controller · Professional indemnity insured